

Center for Career and Technical Personnel Preparation
Group Meeting Rubric

	Distinguished	Proficient	Basic	Not Acceptable	Points
Arrives on-time, returns from breaks as scheduled, remains until dismissal.	<input type="radio"/> ...exhibits the disposition frequently, consistently, thoroughly, and independently.	<input type="radio"/> ...exhibits the disposition but may need guidance or support.	<input type="radio"/> ... does not often exhibit the disposition or requires explicit guidance / recommendations for improvement.	<input type="radio"/> ... does not exhibit the disposition and/or fails to take corrective actions.	25
Exhibits interpersonal professional relationships: shows willingness to consider multiple perspectives, interacts with others respectfully, engages in friendly dialogs, shows a positive attitude, is not over-assertive.	<input type="radio"/> ...exhibits the disposition frequently, consistently, thoroughly, and independently.	<input type="radio"/> ...exhibits the disposition but may need guidance or support.	<input type="radio"/> ... does not often exhibit the disposition or requires explicit guidance / recommendations for improvement.	<input type="radio"/> ... does not exhibit the disposition and/or fails to take corrective actions.	25
Arrives prepared with required readings and/or assignments completed.	<input type="radio"/> ...exhibits the disposition frequently, consistently, thoroughly, and independently.	<input type="radio"/> ...exhibits the disposition but may need guidance or support.	<input type="radio"/> ... does not often exhibit the disposition or requires explicit guidance / recommendations for improvement.	<input type="radio"/> ... does not exhibit the disposition and/or fails to take corrective actions.	25
Participates in discussions and group work, maintains a respectful classroom environment, and keeps focused without distractions (ex: cell phone).	<input type="radio"/> ...exhibits the disposition frequently, consistently, thoroughly, and independently.	<input type="radio"/> ...exhibits the disposition but may need guidance or support.	<input type="radio"/> ... does not often exhibit the disposition or requires explicit guidance / recommendations for improvement.	<input type="radio"/> ... does not exhibit the disposition and/or fails to take corrective actions.	25
Total Points:					100

**** Failure to attend the group meeting without advance notice to faculty will result in a 0% of points awarded for group meeting.**

Any absence must be communicated to the instructor prior to the absence, as soon as it becomes known to the student, and be for reasons that are unavoidable and compelling in nature.

If faculty is notified in advance with valid documentation, and request is approved by the Center, final grade will be calculated without penalty.